ARC #

Architectural Review Construction Plan Information

1. **Primary Residence:** If you are constructing a primary residence, please provide complete plans for house location, building envelope, driveway status, etc. to the Architectural Review Committee (ARC) **before** commencing construction.

Prior to submission you may want to review the resources listed below for building requirements:

* + Town of Johnsburg website Zoning Regulations.
	+ GHPOA Covenants (Articles II and III pertain) Architectural Guidelines.

Submit the required plan information as a hard copy AND via email to: Eliza Kaplan, ARC Chair.

Hard Copy to 12 Collinwood Rd, Maplewood, NJ 07040 Email:kaplan.eliza@gmail.com

# PLEASE NOTE: The building of structures on GHPOA Common Areas, such as the boat storage areas and the plantations, is not allowed.

1. **Required Application Information**
2. **Date of submission (MM/DD/YYYY):**
3. **Homeowner’s name:**
4. **Co-owner name:**
5. **Association address (house number and street name):**
6. **Local phone number (xxx-xxx-xxxx):**
7. **Email address:**
8. **If Garnet Hill is not your primary residence, please include the address of your primary residence:**

**Street Address:**

**City, State and Zip Code:**

**Phone number:**

1. **Construction/improvement:** Select all of the structural additions for which you are requesting approval.

# Types of construction/improvement (select all that apply):

1. **Driveway Construction:** Briefly describe intended construction and/or changes to existing driveway.
2. **Structural Construction Addition:** Please select intended construction with a brief description.
	1. Deck
	2. Sunroom
	3. Screen porch
	4. Other (please describe)

# Please provide the dimensions of the proposed addition, if applicable:

* 1. Height/elevation
	2. Dimensions
	3. Color scheme
	4. Building materials
	5. Setback from Property boundary
	6. Other
1. The ARC will make one of two determinations which they will communicate to you by phone or email:
	1. The above applicant has met the criterial and guidelines set forth by the covenants and by laws of the Garnet Hill Property Owners Association.
	2. The applicant needs to submit further information/documentation for the ARC to review to approve this application. The ARC will indicate what additional information needs to be submitted.
2. You may email this completed form or print it out and mail it to: Eliza Kaplan at the addresses at the top of the application.

\*Make sure to review the Covenants before submitting an application and include Architectural drawings as available. Thank you.